



BUTLERS

*Barristers & Solicitors
Notary Public*

The Personal Law Firm

SIGNING YOUR WILL

Before You Sign

- Read your Will carefully. It is important that you understand and approve of its contents.
- Do not make any alterations to the Will. If your Will contains errors or does not correctly reflect your wishes, then please contact Butlers before signing your Will to discuss the matter.
- You must have TWO witnesses. Your witnesses must be over the age of 18 years and MUST NOT be beneficiaries under your Will nor their spouses, including de facto spouses.
- The same pen (do not use pencil) must be used by the Testator or Testatrix and both witnesses.

Signing

- You and your witnesses MUST all be present during the entire signing process.
- Date your Will before signing.
- Sign in your usual signature at the bottom of each page where indicated, i.e. Testator/Testatrix, and on the last page in the presence of your two witnesses.
- Each witness must then sign in his or her usual signature at the bottom of each page where indicated in your presence and in the presence of each other. They must also sign the last page of your Will and print below their signatures their full name, address and occupation.
- Do NOT attach anything to, such as paper clips, pins or sticky tape, or mark your Will at any time.
- If you wish to place your Will in our safe custody please return the signed Will to Butlers.
- If you do not return your signed Will to Butlers then be sure that you lodge your Will in a safe place, i.e. at your bank.
- Inform your Executor of your Will and where it is lodged.

If these instructions are unclear or if you have any questions please contact Butlers.

www.butlers.com.au

Email: legal@butlers.com.au

All mail to:
PO Box 460
Nedlands WA 6909

Nedlands (Head Office)
83-85 Stirling Hwy
Nedlands
WESTERN AUSTRALIA

Fremantle
3/18 Parry Street
Fremantle
WESTERN AUSTRALIA

Bunbury
119 Beach Road
Bunbury
WESTERN AUSTRALIA

Visiting Asia incl. China,
Malaysia & Singapore.

Associated firm
Malaysia
Jerald Gomez & Associates
Penthouse, D2-U6, Solaris Dutamas
1 Jalan Dutamas
50480 Kuala Lumpur
MALAYSIA

Telephone calls
answered 24 hours
Telephone: (08) 9386 5200
Country calls: 1800 675 200
International: 618 9386 5200
Facsimile: (08) 9386 4650
International
Facsimile: 618 9386 4650

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